

# Variance Request Application

A variance request is a process by which an applicant can request deviation from the set of rules a municipality applies to land use and land development.

The Board of Appeals meets on an as needed basis. All requests require a 10 day notification prior to the date of the meeting.



Application Fee: \$300

## Applicant Information

1. Applicant Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

2. Property Titleholder Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

3. Prepared By Company Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

## Variance Request

4. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Property Information

5. Property Address \_\_\_\_\_

6. Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ 7. Parcel Identification # (PIN) \_\_\_\_\_

8. Legal Description (attach an additional sheet if necessary) \_\_\_\_\_

9. Current Zoning District \_\_\_\_\_ 10. Parcel Acreage \_\_\_\_\_

11. Has anyone previously requested a variance to the subject property? If yes, when was the request made and to what zoning district? \_\_\_\_\_

12. Generally describe the existing land uses and that are on and adjoining the subject property:

Subject Property \_\_\_\_\_

North \_\_\_\_\_ Zoning \_\_\_\_\_

South \_\_\_\_\_ Zoning \_\_\_\_\_

East \_\_\_\_\_ Zoning \_\_\_\_\_

West \_\_\_\_\_ Zoning \_\_\_\_\_

**Required Attachments**

1. Please provide a narrative describing the variance request with respect to the following criteria which the Board of Appeals utilizes to make their decisions:
  - A. That compliance with the strict letter of the Zoning Ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome. It is not sufficient that a variance applicant show that the zoning regulation(s) prevents or burdens his or her planned activity. Such applicant must show by competent evidence that the regulation unreasonably prevents or unnecessarily burdens the proposed activity;
  - B. That compliance with the strict letter of the Zoning Ordinance would create unnecessary hardship due to a unique property condition, meaning a special physical feature or limitation of the property that is not generally shared by nearby land or property within the same zoning district. If a variance applicant fails to prove the existence of a unique property condition and a connection between the condition and the hardship, even if the hardship is great, a variance may not be granted;
  - C. That the requested variance will not be contrary to the public interest, the intent and purpose of this chapter, or the Village's Comprehensive Plan;
  - D. That the requested variance is for a provision of this chapter authorized for potential variances under § 520-126B, and in no case shall allow a land use that is not listed as a permitted, conditionally permitted, or temporary land use in the associated zoning district;
2. Please provide a plat map showing all existing and proposed structures with dimensions, property lines, setbacks, and anything else that is pertinent to the request.

**Applicant Acknowledgement**

I/We request a public hearing be held before the Board of Appeals of the Village of Kronenwetter, Marathon County, State of Wisconsin, to hear and consider the request for a variance on the property stated in this application. I hereby depose and say that all the above statements and all accompanying statements and drawings are correct and true.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Titleholder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Prepared By

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

Application Received \_\_\_\_\_

Check # \_\_\_\_\_

**Board of Appeals:**

Meeting Date \_\_\_\_\_

Decision: Approved / Denied