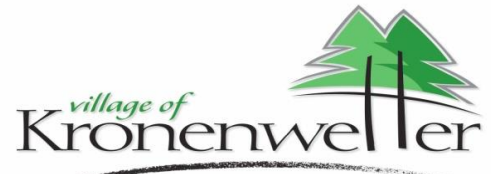


# Community Event Application



1582 Kronenwetter Drive  
Kronenwetter, WI 54455  
715-693-4200  
www.kronenwetter.org

Event Name \_\_\_\_\_

Event Dates & Times \_\_\_\_\_

Location of Event \_\_\_\_\_

Description of Event

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Will special accommodations, such as moving in of tables, a temporary stage, or other items, need to be made for the event?  Yes  No

If yes, what are those requirements, who will attend to those issues, and when do they have to be done?

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How is funding for this event going to be done? \_\_\_\_\_

Is this a fundraiser event for a Village Department? If yes, please specify \_\_\_\_\_

Which and what type of organization will be putting this event on?

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Primary Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Secondary Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

## - Office Use Only -

Does the Village have insurance coverage for this type of event?  YES  NO

If the Village does not have coverage, who will provide insurance coverage for this event? \_\_\_\_\_

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***\*If outside insurance is required, a copy of the necessary insurance should be provided to the Village a week prior to the event.***

Village Staff Member assigned as primary contact for event \_\_\_\_\_

Date of Approval by CLPSC \_\_\_\_\_ Village Board Approval \_\_\_\_\_