

**VILLAGE OF KRONENWETTER  
POLICE AND FIRE COMMISSION**

MEETING MINUTES  
MONDAY, FEBRUARY 4, 2008

Guy Fredel called the Police and Fire Commission meeting to order at 5:32 p.m.

ROLL CALL:

Present: Guy Fredel, Jon Rheinschmidt, Lucene Udulutch, and Chet Rucinski. Also present: Dianne Drew, Secretary, Village Administrator Bruce Bierma, Police Chief Daniel Joling, Fire Chief Roger James, James Luedtke, and Jason Budnik. David Forsythe is excused.

APPROVE 6/26/07 REGULAR AND CLOSED MEETING MINUTES:

Jon Rheinschmidt made a Motion to approve the 6/26/07 regular and closed meeting minutes, and dispense with the reading. Motion seconded by Lucene Udulutch. Roll call: Udulutch—yes, Rucinski—abstain, Fredel—yes, Rheinschmidt—yes. Motion approved.

WELCOME OF CHET RUCINSKI AS NEW MEMBER OF KRONENWETTER POLICE AND FIRE COMMISSION:

Guy Fredel welcomed Chet Rucinski as the new member of the Kronenwetter Police and Fire Commission. Mr. Rucinski was appointed to fill the vacancy when Judy Akey left the Commission.

ANNOUNCEMENT OF POSSIBLE CLOSED SESSION TO INTERVIEW APPLICANT FOR FIREFIGHTER/EMT POSITION:

Guy Fredel announced the Commission may possibly convene into closed session pursuant to Wis. Stats. § 19.85(1)(c) to consider the employment of a public employee over which the Kronenwetter Police & Fire Commission exercises jurisdiction or responsibility—namely, to interview applicant for firefighter and EMT position.

PUBLIC INPUT:

None.

REPORT FROM CHIEF JOLING ON KRONENWETTER POLICE DEPARTMENT:

Chief Joling summarized his attached 1/31/08 memo/packet to the Commission. Guy Fredel discussed the Savings Due to Reduced Overtime exhibit he prepared which is attached to Chief Joling's packet.

REPORT FROM CHIEF JAMES ON KRONENWETTER FIRE DEPARTMENT:

Chief James discussed the status of the Fire Department. There is one firefighter vacancy which needs to be filled. He stated they currently have 31 members on the Fire Department. Chief James reported there were 76 fire calls and 109 EMT calls in 2007.

DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATION FROM CHIEF JOLING TO HIRE LONDON EUBANKS AS A PART-TIME POLICE OFFICER:

Lucene Udulutch made a Motion to accept Chief Joling's recommendation to hire London Eubanks as a part-time police officer, contingent upon his satisfactorily passing the physical testing, drug screening and psychological evaluation. Motion seconded by Jon Rheinschmidt. Roll call: Rucinski—yes, Fredel—yes, Udulutch—yes, Rheinschmidt—yes. Motion approved.

DISCUSSION AND POSSIBLE ACTION ON EFFECT OF HIRING FREEZE ON HIRING OF FIREFIGHTERS AND EMT'S AND PENDING APPLICATIONS:

The Commission was told at its 11/1/06 meeting that the Village Board's directive as of 1/1/07 was to hire up to 21 EMT's and 40 firefighters. The Village Board's 12/10/07 minutes state now only vacancies can be filled and no new hiring can occur. The Commission agreed to continue to process Fire Department applicants to the point of putting the applicant on the eligibility list because we need numbers to choose from if an opening arises. Then the applicant can be quickly chosen from the eligibility list to undergo a physical examination and, if needed, schooling.

DISCUSSION AND POSSIBLE ACTION ON SETTING DATES TO INTERVIEW APPLICANT(S) FOR POSITIONS AS FIREFIGHTERS AND/OR EMERGENCY MEDICAL TECHNICIANS:

This item was moved up on the agenda because Mr. Rosenthal is enroute to discuss the next agenda item of the status of ambulance service. The Commission scheduled its next meeting on Saturday, March 1, 2008 at 3:00 p.m. to interview EMT/Firefighter applicants.

DISCUSSION ON STATUS OF AMBULANCE SERVICE FOR VILLAGE OF KRONENWETTER:

Greg Rosenthal arrived at the meeting at 6:20 p.m. He summarized his attached 2/4/08 letter to the Commission. He stated the Fire Department needs a minimum of 14 to 20 EMT's to effectively staff an ambulance.

DISCUSSION AND POSSIBLE ACTION ON FIREFIGHTERS/EMT'S COMPLETION OF PROBATIONARY PERIOD:

Chief James reported Kyle James is currently in EMT school. Mr. Fredel stated that once Kyle James completes EMT school, Chief James should make a recommendation to the Commission as to hiring him as an EMT on a permanent, non-probationary basis.

Jon Rheinschmidt made a Motion to accept the following individuals as permanent, non-probationary members of the Fire Department: Theresa O'Brien as EMT and Firefighter, Kyle James as Firefighter, and Timothy Schleusner as EMT and Firefighter. Motion seconded by Lucene Udulutch. Roll call: Rheinschmidt—yes Rucinski—yes, Fredel—yes, Udulutch—yes. Motion approved.

ELECTION OF POLICE AND FIRE COMMISSION CHAIRPERSON, VICE-CHAIRPERSON, AND SECRETARY:

Lucene Udulutch made a Motion to elect Guy Fredel as chairman of the Police and Fire Commission. Motion seconded by Jon Rheinschmidt. Roll call: Rucinski—yes, Rheinschmidt—yes, Udulutch—yes, Fredel—yes. Motion approved.

Guy Fredel made a Motion to elect Jon Rheinschmidt as vice-chairman of the Police and Fire Commission. Motion seconded by Lucene Udulutch. Roll call: Udulutch—yes, Rucinski—yes, Rheinschmidt—yes, Fredel—yes. Motion approved.

Lucene Udulutch made a Motion to designate Dianne Drew as secretary of the Police and Fire Commission. Motion seconded by Jon Rheinschmidt. Roll call: Rucinski—yes, Rheinschmidt—yes, Udulutch—yes, Fredel—yes. Motion approved.

CONSIDERATION OF MOTION TO CONVENE INTO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C), WIS. STATS., TO CONSIDER EMPLOYMENT OF A PUBLIC EMPLOYEE OVER WHICH THE KRONENWETTER POLICE & FIRE COMMISSION EXERCISES JURISDICTION OR RESPONSIBILITY—INTERVIEW APPLICANT FOR FIREFIGHTER AND EMT:

Lucene Udulutch made a Motion to convene into closed session pursuant to section 19.85(1)(c), Wis. Stats., to consider employment of a public employee over which the Kronenwetter Police & Fire Commission exercises jurisdiction or responsibility—to interview applicant for firefighter and EMT position. Motion seconded by Jon Rheinschmidt. Roll call: Rheinschmidt—yes, Rucinski—yes, Fredel—yes, Udulutch—yes. Motion approved.

The Commission convened into closed session at 6:52 p.m.

MOTION TO RECONVENE INTO OPEN SESSION:

Lucene Udulutch made a Motion to reconvene into open session. Motion seconded by Chet Rucinski. Roll call: Rucinski—yes, Rheinschmidt—yes, Udulutch—yes, Fredel—yes. Motion approved.

The Commission reconvened into open session at 7:15 p.m.

SET DATE(S) AND TIME(S) OF FUTURE MEETINGS, INCLUDING MEETING TO INTERVIEW APPLICANTS FOR POSITIONS AS FIREFIGHTERS AND/OR EMT'S:

This was scheduled on Saturday, March 1, 2008 at 3:00 p.m. as stated above.

Chet Rucinski left the meeting at 7:20 p.m.

DISCUSSION AND POSSIBLE ACTION ON PROCEDURE TO SELECT EMS COORDINATOR AND ON MINIMUM QUALIFICATIONS AND NEED FOR JOB DESCRIPTION FOR EMS COORDINATOR:

The Commission discussed the EMS Coordinator position and the need for a job description. The Commission received Chief James' recommendation that Jason Budnik be appointed as EMS Coordinator.

Lucene Udulutch made a Motion to table agenda item #18 regarding Procedure to Select EMS Coordinator and on Minimum Qualifications and Need for Job Description for EMS Coordinator. Motion seconded by Jon Rheinschmidt. Roll call: Udulutch—yes, Fredel—yes, Rheinschmidt—yes. Motion approved.

ADJOURNMENT:

Lucene Udulutch made a Motion to adjourn. Motion seconded by Jon Rheinschmidt. Roll call: Udulutch—yes, Fredel—yes, Rheinschmidt—yes. Motion approved.

Meeting adjourned at 7:32 p.m.

*/s/ Dianne E. Drew*

Respectfully Submitted on February 14, 2008  
Dianne E. Drew, Secretary  
Police and Fire Commission  
APPROVED: March 1, 2008