

POLICE AND FIRE COMMISSION

Chapter 25

POLICE AND FIRE COMMISSION*

Sec. 25-1. Creation; Composition and Procedures.

Sec. 25-2. Meetings.

Sec. 25-3. Order of Business.

*Cross references: Fire prevention and protection, ch. 26; law enforcement, ch. 68

POLICE AND FIRE COMMISSION

Sec. 25-1. Creation; Composition and Procedures.

(a) Creation. Pursuant to Wis. Stats. §§61.65 and 62.13, there is hereby created a police and fire commission to be known as the "Police and Fire Commission of the Village of Kronenwetter, Wisconsin," authorized to transact business and exercise any and all powers granted to said commission pursuant to Wisconsin Statutes as amended from time to time for the purpose of having exclusive jurisdiction over hiring, promotions and discipline of police officers and fire fighters. Pursuant to Wis. Stats. §61.65(3)(g) said board of police and fire commissioners is hereby consolidated into one board. The Police and Fire Commission of the Village of Kronenwetter shall also have exclusive jurisdiction over hiring, promotions, and discipline of Emergency Medical Technicians and First Responders.

(b) Composition and Procedures.

(1) *Composition.* The Police and Fire Commission shall consist of five citizens. These persons shall be known as Commissioners of the Police and Fire Commission.

(2) *Appointment.* The Commissioners shall be appointed by the Village President. The Village President shall annually, between the last Monday of April and the first Monday of May, appoint in writing to be filed with the Secretary of the Board. No appointments shall be made which will result in more than three members of the Board belonging to the same political party. The first appointments of the members

shall be for the following terms: one each for the terms of one year, two years, three years, four years and five years. Thereafter, the terms of said members shall be five years. Vacancies shall be filled for the unexpired term as provided for in this subsection.

(3) *Chairperson.* The Police and Fire Commission shall annually elect a chairperson and a vice-chairperson from among the Commissioners.

(4) *Compensation.* The Commissioners shall receive compensation as set for other commission members for their services, but shall be entitled to reimbursement for their actual necessary expenses, including travel expense included in the discharge of their duties.

(5) *Meetings, Quorum and Bylaws.* All meetings of the Police and Fire Commission shall be held in compliance with the provisions of the Open Meeting Laws of the State of Wisconsin. The Board shall keep a record of its proceedings. Three Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. The Police and Fire Commission may adopt and from time to time amend or repeal such bylaws or other rules or regulations not inconsistent with the applicable laws of this State and of this ordinance, as it deems necessary in the performance and function of its duties.

POLICE AND FIRE COMMISSION

(Ord. of 5-10-2004, § 1)

Sec. 25-2. Meetings.

(a) *Regular Meetings.* All regular meetings of the Police and Fire Commission

shall be held at the Village Municipal Center from time to time as set by the Commission.

(b) *Meetings Shall Be Public.* All meetings of the Police and Fire Commission shall be open and public and all its procedures shall be recorded by the Clerk or under the Clerk's authorization in record books kept for that purpose.

(c) *Call to Order.* The chairperson shall promptly call each meeting of the Commission to order at the hour fixed for the holding of such meeting. In case of the absence of the chairperson, the vice-chairperson shall call the meeting to order.

(d) *Disturbance, How Suppressed.* Whenever any disturbance or disorderly conduct shall occur in the Commission meetings or rooms or halls adjacent thereto, the chairperson, or other presiding officer of the Commission, shall have power and authority by and with the aid of the Constable, or other Police Officer in attendance upon the meeting of the Commission, to cause the meetings, rooms or halls cleared of all persons except members and officers of the Commission.

(e) *Robert's Rules of Order.* All meetings and actions of the Commission shall be governed by Robert's Rules of Order.

(Ord. of 7-12-2004, § 1)

Sec. 25-3. Order of Business.

(a) The order of business set forth in this section shall in all cases be adhered to,

but the same may be temporarily suspended by unanimous vote.

(1) Call of roll and announcement of presence or absence of a quorum.

(2) Reading and correcting the minutes of the last preceding meeting or meetings unless dispensed with by the Commission without objection from any member thereof.

(3) Public input.

(4) Unfinished business appearing on the record.

(5) New business appearing on the record.

(b) The chairperson in his or her discretion may alter the order of business, and shall set said items for the agenda, or as may be approved by a majority of the Commissioners at a previous meeting.

(Ord. of 7-12-2004, § 2)