

# KRONENWETTER VILLAGE BOARD

JUNE 22, 2009

## MEETING MINUTES

Judi Akey called the meeting to order at 6:24 P.M.

### **Roll Call:**

Members of the Village Board present: Judi Akey, Mark Pertile, Dan Lesniak, Justeen Mallo-Vollrath, Geri Kowalski, Ron Miller and Chris Voll. Also present: William Forrest, Interim Administrator; Lisa Myles, Public Works Director/Zoning Administrator; Cindra Falkowski, Clerk, Harold Wolfram, Attorney and Mike Szpylman, Treasurer.

### **Pledge of Allegiance:**

The Board and audience recited the Pledge of Allegiance.

### **Announcement of Closed Session:**

Judi Akey announced to the audience that the Board would be going into Closed Session. The Board granted President Akey's request that the Closed Session be moved after agenda item #11.

### **Public Input:**

No comments from the public.

### **Approval of June 8, 2009 Meeting Minutes:**

Justeen Mallo-Vollrath made a Motion to accept the June 8, 2009 Meeting Minutes as amended. Motion seconded by Geri Kowalski. All members in favor of Motion by voice vote. Motion carried.

### **Discussion and possible action on TID #2 Developers Escrow Fund:**

No action was taken by the Redevelopment Authority for the Village Board to act upon.

### **Discussion and possible action on Citizen Committee/Commission assignments:**

Justeen Mallo-Vollrath made a Motion to accept the President's recommendation and appoint Matt Hildebrandt to the Planning Commission with an expiration of term, 2012. Motion seconded by Ron Miller. All members in favor of Motion by voice vote. Motion carried.

### **Discussion and possible action on Policy #GEN-001, Use of and Access to Village Consultants:**

Bill Forrest went over the changes recommended during the previous Board meeting. Mark Pertile made a Motion to approve Policy #GEN-001, Use of and access to Village Consultants. Motion seconded by Justeen Mallo-Vollrath. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

### **Recommendation for approval of the May 2009 Treasurer's Report:**

Geri Kowalski made a Motion to approve and place on file the May 2009 Treasurer's Report. All member's in favor of Motion by voice vote. Motion carried.

### **Recommendation for approval of the 2008 Annual Financial Report and Management Letter:**

Mike Konecny from Schenck Business Solutions went over the audit with the Board. Dan Lesniak made a Motion to accept the 2008 Annual Financial Report and Management Letter. Motion seconded by Justeen Mallo-Vollrath. All members in favor of Motion by voice vote. Motion carried. Justeen Mallo-Vollrath made a Motion to accept the Management Response and that it be inserted into the 2008 Annual Financial Report. Motion seconded by Mark Pertile. All members in favor of Motion by voice vote. Motion carried.

**Recommendation for approval of purchase of loader w/accessories all inclusive not to exceed \$185,000.00:**

Dan Lesniak made a Motion to approve the purchase of loader w/accessories all-inclusive not to exceed \$185,000.00. Motion seconded by Ron Miller. The Board discussed at length the purchase of the loader. Judi Akey had questions about the loader requisition form. Ms. Akey suggested that the interest paid on this item be displayed as a cost. A standardized maintenance form/log was discussed and the new software that will be used for this maintenance log as well as the possibility of the Fire Department and Police Department using this software. Roll Call: Akey-no, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-no, Miller-yes, Lesniak-yes. Motion carried.

**Recommendation for approval to move remaining \$110,032.21 of unapproved Capital Operating Budget to designate an "Enterprise Fund for Equipment Replacement":**

Justeen Mallo-Vollrath made a Motion to accept the Finance Committee recommendation and approve to move the remaining \$110,032.21 of unapproved Capital Operating Budget to designate an "Enterprise Fund for Equipment Replacement". Motion seconded by Mark Pertile. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

**Reports of the Village President and Trustees:**

The Board discussed updates on several ongoing projects such as the Lions Club requests, the Telecommunications Code, status of Administrator's contract and items discussed at an airport informational meeting.

**Reports from Staff**

**Village Clerk:**

Dan Lesniak made a Motion to approve Mobile Home Park License Renewals for Kountry Squire and Bouche Kronenwetter Park Mobile Home Parks. Motion seconded by Geri Kowalski. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

Geri Kowalski made a Motion to approve Operator's License Renewals for Thomas DeSantis and Marcella Janick. Motion seconded by Ron Miller. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-no, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

**Discussion and possible action on Policy #SSU-001, Leakage Adjustment for Sanitary Sewer:**

Dan Lesniak made a Motion to approve Policy #SSU-001 Leakage Adjustment for Sanitary Sewer with the provision that Staff be allowed to make any name changes. Motion seconded by Mark Pertile. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

**Consideration of Motion to convene into closed session pursuant to Wisconsin Statutes § 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Village Clerk:**

Dan Lesniak made a Motion to convene into closed session pursuant to Wisconsin Statutes Section §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Village Clerk. Motion seconded by Mark Pertile. . Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried. The Board convened into closed session at 8:20 p.m.

**Consideration of Motion to reconvene into open session:**

Dan Lesniak made a Motion to reconvene into open session. Motion seconded by Justeen Mallo-Vollrath. . Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried. The Board reconvened into open session at 8:55 p.m.

**Recommendation for approval on possible salary adjustment for Village Clerk:**

Dan Lesniak made a Motion for the following; to adjust the Village Clerk's salary to \$43,050.00 retroactive to her 6-month anniversary date of May 1, 2009, and to further adjust the Village Clerk's salary to \$45,210.00 on her one year anniversary

date of October 28, 2009 dependent upon successfully completing part one of the WCMA coursework, and consider adjusting the Clerk's 2010 salary in the same fashion as it considers adjustment for all other department head for 2010, and consider adjusting the Clerk's salary at intervals following her successful completion of parts two and three of the WI Certified Clerk designations. Motion seconded by Chris Voll. Roll Call: Akey-yes, Pertile-yes, Voll-yes, Mallo-Vollrath-yes, Kowalski-yes, Miller-yes, Lesniak-yes. Motion carried.

**Summary of items that require action by the Board in the future:**

No items from tonight's meeting.

**Adjournment:**

Justeen Mallo-Vollrath made a Motion to adjourn. Motion seconded by Chris Voll. All members in favor of Motion by voice vote. Motion approved. Meeting adjourned at 9:05 p.m.

Respectfully submitted on: June 24, 2009

Cindra Falkowski, Clerk

Approved: July 13, 2009